

ORDER FORM

www.MunicipalAwardsCompany.com

Shipping & Billing Information

Date _____ Purchase Order No. _____
 Area Code _____ Telephone No. _____
 Area Code _____ Fax No. _____
 E-mail Address _____
 Website _____

City, County, Company, or Organization Name _____
 Contact _____ Title _____
 Street Address _____
 Billing Address _____
 City _____ State _____ Zip _____
 Street address necessary for delivery in the continental U. S. A.

Certificate Title	Size		Majestic Only A or B	Qty.	Price per certificate	Total
	Majestic, Prestige, or Acclaim					


Heading to be Imprinted on Certificates and Cards:
 Two line heading of your choice imprinted free in black with our standard typefaces. Print clearly. Certificates and cards will be printed exactly as you have specified.

Line # 1: _____
 Office of the Mayor, From the Governing Body of, Office of the

Line # 2: _____
 City and state, name of company, etc.


You must select signature setup "A" or "B" for the bottom right hand side of your majestic certificates only. If you do not make your choice known, YOU WILL RECEIVE SETUP "A".

In witness whereof I have hereunto set my hand and caused this seal to be affixed.

ATTEST: _____ 

DATE: _____

In witness whereof we have hereunto set our hands and caused this seal to be affixed.

_____ 

DATE: _____

- OTHER POSSIBLE HEADINGS**
- Beautification Committee
 - Board of Commissioners
 - Chamber of Commerce
 - Chief of Police
 - City Council of
 - City Manager
 - Department of Public Safety
 - Department of Public Works
 - Fire Chief
 - From the Mayor and Council
 - Mayor and City Council
 - Mayor and Selectmen
 - Office of the Chief of Police
 - Office of the City Manager
 - Office of the County Executive
 - Office of the President
 - Office of the Selectmen
 - Office of the Town Manager
 - Park and Recreation Board
 - The City Commission

Shipping & handling for certificate order -- + \$8.75
 TOTAL for certificate order \$ _____
 MINIMUM ORDER IS 25 CERTIFICATES
 (Minimum Order can be an Assortment of Certificates)

Greeting Card Title	Qty.	Price per card	Total

Shipping & handling for card order + \$8.75
 TOTAL for card order \$ _____
 MINIMUM ORDER IS 25 CARDS
 (Minimum Order can be an Assortment of Cards)

Presentation Folders	Qty.	Price per folder	Total
11" x 14" Folders			
8½" x 14" Folders			
8½" x 11" Folders			

Shipping for up to 50 folders is \$8.75. Shipping for orders of 50 or more folders is 6% of total folder order.
 Shipping & handling for folder order +
 TOTAL for folder order \$ _____
 MINIMUM ORDER IS 25 FOLDERS
 (Minimum Order can be an Assortment of Folders)

Red, White & Blue Ribbon and Document Seals	Qty.	Price per unit	Total
Ribbon (by the yard) (10 yards minimum)	# OF YARDS	\$1.50	
Ribbon (by the roll) (50 yards to a roll)	# OF ROLLS	\$35.00	
Document Seals (100 Seal Minimum)	# OF SEALS	\$0.15	

Shipping & handling for ribbon or seals order + \$6.75
 TOTAL for ribbon and seals order \$ _____
 1½ inch of ribbon and one seal come with each certificate you order at no additional charge. Use this section of the order form if you want EXTRA ribbon or seals.

Mail, e-mail, fax or phone your order to:

Municipal Awards Company

659 County Road 1413 ♦ Cullman, AL 35058
 Phone: (256) 739-5951 ♦ Fax: (256) 739-5798
 E-mail: sales@MunicipalAwardsCompany.com

Shipping & Handling

We ship United Parcel Service Ground Tracking in continental U. S. A. Orders to Alaska & Hawaii are shipped via U. S. Postal Service Priority Mail. Shipping and handling charges will be added to all invoices. Shipping charges may be combined. For detailed information, please visit www.municipalawardscompany.com or call (256) 739-5951.

The Blue Book of Awards	Qty.	Price per book	Total
Blue Book of Awards		\$79.50	

Shipping & handling for book order + \$8.75
 TOTAL for book order \$ _____